



Ima Student (SciTech Internship)

123 Any Street

Anytown, VIC

 : 0409 123 456

 : 1234 5678

 : email@unimelb.edu.au

OBJECTIVE

The sort of ROLE in the sort of INDUSTRY that you are seeking.

PROFILE or SUMMARY OF QUALIFICATIONS

- Snapshot which pulls together key information about you in point form
- Highlight qualifications, strengths, areas of experience and major achievements, with particular emphasis on what is relevant to the position
- An example of your experience that supports your job objective
- An example of a project or research experience using skills required for job objective
- An accomplishment you are proud of that shows you'd be a valuable employee
- Highlight language skills

EDUCATION

Mar 2012 - Present **THE UNIVERSITY OF MELBOURNE**
Bachelor of Science, Mathematics & Statistics major
3rd Year Research Subject or Industry Project: "Title"

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2011 JACKSON COLLEGE, Melbourne
VCE

COURSE RELATED EXPERIENCE

** Internship Experience, Research Experience (ie UROP), Vacation Work, Other related paid work, etc*

2013 – Present Organisation Name, City, State
One line giving a snapshot of the organization and its work (optional)
Research Assistant

- An accomplishment you are proud of that supports your job objective
- Another accomplishment that shows you're good at this job
- Quantifiable results that point out your skills

2012 – 2014 St. Vincent Institute Of Education, Carlton
One line giving a snapshot of the organization and its work (optional)
Math Tutor – Year 9 & 10

- An accomplishment you are proud of that shows you're good at this job
- A problem you solved and the results
- A time when you positively affected any of your stakeholders

RESEARCH SUBJECT or INDUSTRY PROJECT

Alternatively, in order to showcase practical components of your degree you may create a separate heading for the research or industry projects you have carried out. Format each entry as work experience.

ICT SKILLS (Create a detailed list for ICT skills; heading can be placed after education)

Programming Languages: JavaScript, Java, PHP, Python, Perl, Visual Basic
Operating Systems: Linux, Windows, Unix
Applications: Matlab, Maple, Statspro, MS Office
Security: Antiphishing, Antispam, antispyware, Encryption, Firewalls, etc
Web: HTML, Dream Weaver, Flash, Photoshop
GIS: ArcGIS, Network, Spatial and 3D Analysts, use of digital maps and georeferenced data

OTHER WORK

Date Organisation Name, City, State
Job Title

- An accomplishment you are proud of that shows you will be valued by your next employer
- Skills, knowledge and experience gained

EXTRA-CURRICULAR / VOLUNTARY ACTIVITIES & INTERESTS

Use any of the following as subheadings to relate areas of commitment, involvement, interest, etc

- Positions of Leadership (Student Rep roles - academic)
- Community Engagement, International Development
- Cross-cultural experience / Travel / Exchange Programs
- Contributions to / Involvement in ... Community Health, Campus Life, Education, Philanthropy/Fundraising
- Sport, Music, Performances, Exhibitions, etc
- Professional Development (careers seminars, industry networking events, short courses)

PROFESSIONAL MEMBERSHIPS

** Include student memberships and other memberships that add to your professional development*

AWARDS / ACHIEVEMENTS

** Awards, Professional Recognition, etc*

REFERENCES AVAILABLE UPON REQUEST (or ATTACHED)

Tony Smith

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UNIVERSITY OF MELBOURNE
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REFEREES

Academic

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